



Training Schedule & Contact Information

Training Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Helpful Contact Information

Employee ID #	
Job Title & Department	
Manager	
Location Name & Phone #	
Location Manager	
Assistant Location Manager	
Intranet	www.cobornsinc.com
HR Hotline	(320) 203-6345 or HR.Hotline@Cobornsinc.com
Payroll Hotline	(320) 203-6289 or Payroll.Info@Cobornsinc.com
Asset Protection Hotline	(320) 203-6214
IT Help Desk	(320) 203-6260 or Toll Free (888) 269-6201

Coborn's Intranet www.cobornsinc.com

Username

Password

- Username = first name. (period) last name@cobornsinc.com *(no spaces)*
- Password = First 3 digits of your Employee ID Number followed by the first two letter of your first name *(lower case)* followed by the last three digits of your Employee ID Number followed by the first two letter of your last name *(upper case)* and then adding the last four digits of your Social Security Number.
- Example: Jane Doe, Employee ID # 123456 SSN XXX-XX-9999

Username: Jane.Doe@cobornsinc.com

Password: 123ja456DO9999